

**APPLICATION CHECKLIST**  
*Department of Child & Family Development*  
*College of Family & Consumer Science*  
*The University of Georgia*

Name: \_\_\_\_\_  
Degree:    M.S. CFD        M.S. CFD-Child Life        Ph.D. CFD        Ph.D. CFD-MFT

**Note: You must prepare applications to the Graduate School and to the Department of Child & Family Development. The checklists below identify the materials you will send to each place. All department application materials (except for the master of Arts in Teaching) are in this package of forms.**

**Materials Sent to the Graduate School**

See <http://www.uga.edu/gradschool/admissions/requirements.html> for more information on required graduate school application materials.

Date Sent/Requested

- \_\_\_\_\_ Graduate School Application (completed online).  
Forms and information other required application can be found at:  
<http://www.uga.edu/gradschool/admissions/requirements.html#forms>
- \_\_\_\_\_ All letters of recommendation are now handled on-line. On your application to the graduate school you will list the names of recommenders along with their e-mail addresses. They will receive a link to access a secure page where they can submit your recommendation quickly and easily via the Web. Note that you should verify that they will serve in this role before supplying their contact information to the graduate school because they will receive a link immediately.
- \_\_\_\_\_ An official transcript from each institution where you earned a degree (International applicants: two sets of official academic records and proof of degrees)
- \_\_\_\_\_ Official GRE test scores; (School code for UGA is 5813)
- \_\_\_\_\_ Application for Georgia residence status (if claiming legal residence in Georgia).
- \_\_\_\_\_ International applicants must submit the following additional materials: Official TOEFL or IELTS scores sent by testing agency, Certificate of Finances form, and Statement of financial certification and visa information form.

**Materials Sent to the Department**

Date Sent/Requested

- \_\_\_\_\_ Department Application. (attached below)
- \_\_\_\_\_ Statement of Goals (attached below)
- \_\_\_\_\_ Application for Graduate Assistantship (*if one is desired*). (Attached below)

**Additional Materials Sent to Department if Applying to MFT Emphasis**

Date Sent

\_\_\_\_\_

Clinical Experience Form  
(attached below)

\_\_\_\_\_

Autobiographical Statement  
(attached below)

**IMPORTANT POINTS**

**DEADLINE FOR APPLICATION: POSTMARKED BY DECEMBER 15**

**All materials pertaining to your application must be submitted by this date**

**ADMISSIONS ARE MADE FOR FALL SEMESTER ONLY**

Submit all department materials, including MFT materials to:

Diane Adams  
Graduate Program Assistant  
123 Dawson Hall  
Department of Child and Family Development  
Athens, GA 30602-2622  
(706) 542-4844  
[dsadams@uga.edu](mailto:dsadams@uga.edu)

You may mail them or attach the pdf file to an email.

Please contact Diane Adams by email with any questions you have about whether your application materials have been received.

**DEPARTMENT APPLICATION**  
*Department of Child & Family Development*  
*College of Family & Consumer Science*  
*The University of Georgia*

Full Name: _____		Date of Birth: _____	
Address: _____		Phone #: _____	
Email: _____			
After March 15 <sup>th</sup> : _____			
Address: _____		Phone #: _____	
Email: _____			
Degree objective:		<input type="checkbox"/> M.S. CFD <input type="checkbox"/> M.S. CFD-Child Life	
		<input type="checkbox"/> Ph.D. CFD <input type="checkbox"/> Ph.D. CFD-MFT	
Colleges or Universities attended			
<u>College Attended</u>		<u>Dates attended</u>	
<u>Degree</u>		<u>GPA</u>	
1. _____		_____	
2. _____		_____	
3. _____		_____	
4. _____		_____	
5. _____		_____	
I plan to enter graduate School Fall semester, 20_____			
GRE Scores:	Verbal: _____	Quantitative: _____	Writing: _____
			Verbal + Quantitative: _____
Date GRE taken ( <i>must be within five years of the semester you plan to enter school</i> ): _____			
If you have not taken the GRE, date you are scheduled to: _____			
Names of three individuals who are writing reference letters			
<u>Name</u>		<u>Affiliation</u>	
<u>Phone Number</u>			
1. _____		_____	
2. _____		_____	
3. _____		_____	
Signature: _____		Date: _____	

## **STATEMENT OF GOALS**

*Department of Child & Family Development*

*College of Family & Consumer Science*

*The University of Georgia*

This statement is an important part of your application for admission to any graduate program in the Department of Child & Family Development. Be sure to include your goals for graduate study (**including specific research interests**), how your goals relate to what you plan to do following graduation, and why you want to study in this department. This may include relevant prior experiences that have influenced your decision to attend graduate school and contributed to your competencies.

**Limit to no more than 5 pages.**











# APPLICATION FOR GRADUATE ASSISTANTSHIP

Department of Child & Family Development

College of Family & Consumer Science

The University of Georgia

Full Name: _____	Date of Birth: _____
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Please provide information in the following areas:

## Membership in Honorary Societies.

<u>Honorary Society</u>	<u>Roles</u>	<u>Dates</u>
1.		
2.		
3.		
4.		

## Other honors, awards, or scholarships.

<u>Award</u>	<u>Description</u>	<u>Date</u>
1.		
2.		
3.		
4.		
5.		

## Other leadership roles you have had at your college/university.

<u>College</u>	<u>Leadership Role</u>	<u>Dates</u>
1.		
2.		
3.		
4.		
5.		

## Volunteer services you have performed at your college/university or in your community

<u>Sponsoring Organization</u>	<u>Location</u>	<u>Type of Service</u>	<u>Dates</u>
1.			
2.			
3.			
4.			
5.			

**Experiences that contribute to my performance in a graduate assistantship in:**

*Teaching*

<u>College/organization</u>	<u>Role</u>	<u>Dates</u>
1.		
2.		
3.		
4.		

*Research*

<u>College/organization</u>	<u>Role</u>	<u>Dates</u>
1.		
2.		
3.		
4.		

*Administration*

<u>College/organization</u>	<u>Role</u>	<u>Dates</u>
1.		
2.		
3.		
4.		

*Outreach and Applied Program Implementation*

<u>College/organization</u>	<u>Role</u>	<u>Dates</u>
1.		
2.		
3.		
4.		

**Other Experiences or Information Related to Graduate Work**

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**GRADUATE RECRUITMENT OPPORTUNITIES (GRO) ASSISTANTSHIP:** The Graduate School's Office of Recruitment and Retention has developed a program called the Graduate Recruitment Opportunity (GRO) Assistantship. This Program is designed to be inclusive such that any entering graduate student who is considered a first generation college graduate, educationally or economically disadvantaged, or has some aspects of a uniquely diverse background to add to their discipline of study may be nominated from graduate programs at The University of Georgia. If your application is approved, do you wish to be considered for this Assistantship?

No       Yes, see next paragraph

To be considered for this assistantship you must be a US citizen or permanent resident. Additionally, you must submit a 1 to 2 page typed essay explaining (1) how you qualify for the assistantship, (2) how you can contribute to the field of child and family development, and (3) how the assistantship will help you.

If I accept a Graduate School Assistantship at The University of Georgia, I agree to abide by all policies and regulations which apply to the assistantship.

Signed \_\_\_\_\_

Date: \_\_\_\_\_



## **MFT AUTOBIOGRAPHICAL STATEMENT**

*Department of Child & Family Development  
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### **Marriage and Family Therapy Program Applicants ONLY**

Applicants to the Marriage and Family Therapy Program are required to submit an autobiographical statement. This is different from the statement of goals that is part of your application. The autobiographical statement should be 1200 to 1500 words and address the following items:

1. What factors have influenced your development and your decision to become a marriage and family therapist?
2. What are your professional goals upon completing your degree?
3. What strengths will help you achieve your professional goals?
4. What are your areas of growth in achieving your professional goals?
5. Describe your experience working with individuals, couples, and families.
6. Describe previous training and coursework in counseling or family therapy.
7. Describe your background, experience and coursework in research.



